Upon registering for this program, students are required to meet the minimum requirements and pass the criminal background check required by the State of Michigan. (Contact the Life Long Learning Office for more details.)

Students also must have a High School Diploma or a GED in order to take certification exam.
In compliance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and the Americans with Disabilities Act of 1990, it is the policy of the Tuscola Intermediate School District that no person shall, on the basis of religion, race, color, national origin, sex, disability, age, marital status, height, weight, arrest record, and familial status be excluded from participation in, be denied the benefits of, or be subjected to discrimination during any program or activity or employment. Inquiries regarding this policy should be directed to the Tuscola ISD Superintendent, 1385 Cleaver Road, Caro, Michigan 48723, (989) 673-2144.

Students will learn the tasks associated with a Clinical Medical Assistant and will prepare to take the National Health Career Association’s (NHA) Clinical Medical Assistant Exam. This class is 140 hours in total and **perfect attendance** is mandatory so you do not miss any important information and practice! Students should plan an additional 4-6 weeks at the end of class for an office externship. This will be during office hours 30-40 hours a week. Students will do the externship upon completion of the required classroom hours.

**CLASS CONSISTS OF:**
- Book Work
- Lab Practice

**REGISTRATION BEGINS JANUARY 13, 2020**

**CLASS SESSIONS:**
MONDAY, TUESDAY, WEDNESDAY
FEBRUARY 10—JUNE 4, 2020
6:30-9:30 PM
15 WEEKS


Registration must be completed 7 days prior to the start of class. Space is limited and classes fill quickly so register early!

Nondiscrimination