NOTICE OF VACANT POSITION
Support Personnel
Tuscola Intermediate School District Announces:

Date of Posting: March 2, 2020
*Deadline for Application: March 10, 2020
Starting Date: Immediately

<table>
<thead>
<tr>
<th>POSITION</th>
<th>IMMEDIATE SUPERVISOR</th>
<th>Working Hours/Days</th>
<th>Working Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Teacher Parapro – Nursing – L.P.N.</td>
<td>Stephanie Van Petten</td>
<td>8:15 a.m. to 3:15 p.m. Monday – Friday</td>
<td>184 days/School Year – An additional 20 Summer days possible</td>
</tr>
</tbody>
</table>

CLASSIFICATION: Teacher Parapro
LOCATION: Highland Pines School
RESPONSIBLE TO: Stephanie Van Petten, Assistant Principal-HPS
RATE OF PAY: $17.68/hr. – Per TIPPA Master Agreement; Medical, Dental, Vision, Life and Long Term Disability Insurance Benefits are available

MINIMUM REQUIREMENTS - PARAPRO:
- Possess a high school diploma or general education degree (GED)
- Valid Licensed Practical Nurse certification.
- Educational experience and training completed in an L.P.N. program
- Completed two years of relevant special education experience compatible with assignment
- Demonstrate competency in reading, writing and mathematics by passing the District’s approved ETS Parapro assessment test by achieving a passing score of 460

BARGAINING UNIT MEMBERS INTERESTED IN VACANCIES MUST MAKE APPLICATION IN WRITING WITHIN 7 WORKING DAYS FROM THE DATE OF POSTING. IF A CURRENT EMPLOYEE IS APPLYING FOR A POSITION IN A DIFFERENT CLASSIFICATION, IT IS THE EMPLOYEE’S RESPONSIBILITY TO PROVIDE DOCUMENTATION OF MINIMUM QUALIFICATIONS AT THE TIME OF APPLICATION. THE EMPLOYER SHALL MAKE KNOWN ITS DECISION AS TO WHICH APPLICANT HAS BEEN SELECTED TO FILL A POSTED POSITION WITHIN 15 WORKDAYS AFTER THE EXPIRATION OF THE POSTING PERIOD. APPLY IN WRITING WITH A COVER LETTER, A RESUME, TRANSCRIPTS. COPY OF VALID NURSING LICENSE AND A COMPLETED SUPPORT STAFF APPLICATION (obtain from www.tuscalsisd.org) TO:

Amanda Astley, HRS
Tuscola Intermediate School District
1385 Cleaver Road, Caro, MI 48723
astley@tuscalsisd.org

Posted By: ___________________________ Signature

For Office Use Only

PLEASE POST: TTC-2, HPS-2, TISD Admin Bldg., RMC, Pioneer Work & Learn

OTHER: ____________________________

COPIES TO: TIPPA President, TIEA President, Supt., Asst. Supt.
Summer TIPPA Members (if applicable), TIPPA Members on Layoff (if applicable)
OTHER: ____________________________